MILLFIELD

JOB DESCRIPTION

Department:	Sport
Post:	Sports Coach Graduate
Responsible to:	Relevant Head of Sport
Job Purpose:	The Sports Coach Graduate will be responsible for supporting development of students aged 13 to 18 sports through coaching, team management support and pastoral care.

MAIN DUTIES AND RESPONSIBILITIES

SPORT:

1. Safeguarding children is the responsibility of all members of Millfield Staff.
2. Plan, design and support training delivery that reflect the needs of the sport, the individual and are in line with the student's sporting, pastoral and educational programme.
3. Provide logistical support to ensure effective delivery of the sport.
4. Educate students in their understanding of sport through athletic development, psychological skills, analysis and nutrition as part of the Millfield 'Student of Your Sport' curriculum.
5. Where required, to help write reports and provide feedback to students and parents on individual development plans.
6. Work with the Head of Sport and Director of Sport in delivering a strong culture of development within Millfield Sport.
7. Contributing to and facilitating communication of relevant news and developments internally and externally, including within Millfield Sport.
8. Proactively immerse yourself in continuous personal growth within the graduate coaching learning opportunities, while driving the evolution and excellence of Millfield Sport.
9. Facilitating the health and wellbeing of boarding students via designated school duties and processes, as agreed with the Director of Sport.
10. Special projects as directed by the Director of Sport.
11. Requirement to work outside normal hours at the request of the Director of Sport with reasonable notice.
12. Participate in and provide support during school camps, trips, and other off-site activities as required.
13. Supervise recreational sports activities.
14. Millfield School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment, as such you are required to attend necessary child protection training and participate fully in activities that ensure the School stays compliant with statutory child protection and safeguarding guidelines issued to the School by ISI and Ofsted.
15. Any other duties that your line manager sees fit, providing that such duties are appropriate to your role.

PASTORAL:

Duty Times

- An average of 6 hours per week on evening duties for the whole academic year.
- One weekend in three.

Duties:

1. To provide supervision for sporting and other social activities during the evening and weekend boarding programme.
2. To provide duty supervision in the House allocated.
3. To ensure that the House is run smoothly and efficiently in line with the House and School guidelines.
4. To keep open lines of communication with Housemasters/mistresses and Assistant Housemasters/mistresses with regards any matter affecting the House.
5. To provide general support for the Housemasters/mistresses, examples of which include assistance during parents' day and the first day of the school year, occasional House trips, barbeques, Christmas and other dinners and help during emergencies.
6. Being available to students, supporting them, and socialising with them at various times to ensure they always feel they have an adult to turn to.

PERSON SPECIFICATION

The Sports Coach Graduate will have:

1. A degree in Sports Science, Sports Coaching, Sports Management, or a related discipline.
2. Experience as a student-athlete in a chosen sport.
3. Entry level coaching qualifications to NGB minimum standards.
4. Coaching experience working with students (13-18).
5. Knowledge and appreciation of long-term development practices for student-athletes.
6. Outstanding communication skills in a variety of environments and media.
7. Strong administrative, writing and organisational skills.
8. Strong IT skills and ability to learn new applications relevant to an education environment

The Sports Coach Graduate will be:

1. Committed to developing and instilling excellence in youth student-athletes.
2. Able to engage and motivate young people
3. Able to display and instil strong and inspiring leadership qualities.
4. Motivated and self-driven to develop themselves in their chosen career.
5. Attending weekly team meetings and specific sports meeting.
6. A strong team player, capable of integrating their own ideas with those in a broader organisational environment.
7. Capable of planning and delivering against identified goals.
8. A self-starter capable of creating new ideas and implementing them.
9. Embracing of Millfield's broad environment and approach to whole person development.
10. Committed to equity and diversity.

Millfield School is committed to providing a safe and inclusive environment for all. We are a community that celebrates diversity, supporting our students and employees to be brilliant as individuals.

We are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Specific safeguarding responsibilities for this position are outlined in the job description. Offers of employment are subject to satisfactory safeguarding checks including, but not limited to, Enhanced DBS clearance. All positions within the school are exempt from the provisions of the Rehabilitation of Offenders Act 1974.

Be kind, be individual, be brilliant. Millfield School, where being an individual is recognised as the key to brilliance.

¨ I understand the duties and commitment statement listed above.

¨ I require clarification of the duties listed above.

Signed:……..…….

Print Name: ……

Date:……..